

**NORTH MARIN WATER DISTRICT
MINUTES OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS
January 31, 2017**

CALL TO ORDER

President Petterle called the special meeting of the Board of Directors of North Marin Water District to order at 7:00 p.m. at the District headquarters and the agenda was accepted as presented. Present were Directors Jack Baker, Rick Fraites, Steve Petterle and John Schoonover. Also, present were General Manager Chris DeGabriele, District Secretary Katie Young, Assistant General Manager Drew McIntyre, and Auditor-Controller David L. Bentley.

In addition to the candidates being interviewed for the vacant Board of Directors position, David Briggs and Samantha Kimmey, Point Reyes Light, District employees Stacie Goodpaster (Senior Chemist), and Tony Arendell (Construction/Maintenance Superintendent) were in the audience.

OPEN TIME

President Petterle asked if anyone in the audience or staff wished to bring up an item not on the agenda and there was no response.

BOARD VACANCY CANDIDATE INTERVIEWS AND APPOINTMENT

Mr. DeGabriele stated that the purpose of the special meeting was to interview and make an appointment to fill a vacancy on the Board created when former Director Dennis Rodoni resigned in December. He stated that seven people had submitted letters of interest in the Board position and advised that Stacy Gradman has withdrawn her application. He further advised that consistent with past practice the Board would interview each of the candidates: Donald Brand, Gary Butler, James Grossi, Michael Joly, Rhonda Kutter, and Richard Paulson. He stated that each candidate would first make a five minute opening statement and then questions by the Board would take place for not more than fifteen minutes. He stated that the District Secretary would monitor the time restrictions.

Following interviews of the six applicants, the Board members individually indicated their ranked choices on a written ballot with a score of 1 through 6 respectively. The General Manager tallied the scores highest to lowest and noted the results on the blackboard which were: #1- Gary Butler, #2 – Michael Joly, #3 – Rhonda Kutter, #4 – James Grossi, #5- Richard Paulsen, and #6- Donald Brand. A second written ballot was then taken of the four highest scoring candidates with the following results: Gary Butler, Michael Joly and Rhonda Kutter tied, #4- James Grossi. A third written ballot was taken with the top three highest scores with the following results: #1- Michael Joly,

#2- Rhonda Kutter, #3- Gary Butler. A final written ballot was taken of the top two candidates, Michael Joly and Rhonda Kutter: tied.

There was a long discussion regarding the two final candidates. Seeing no compromise or decision, the Board requested that the top three candidates Rhonda Kutter, Michael Joly and Gary Butler return for a subsequent interview on February 8th at 7:00 p.m.

On motion of Director Fraites, seconded by Director Schoonover and approved by the Board the meeting was continued to February 8, 2017 at 7:00 p.m. by the following vote:

AYES: Directors Baker, Fraites, Petterle and Schoonover

NOES: None

ADJOURNMENT

At 9:00 p.m. President Petterle continued the meeting to February 8, 2017 at 7:00 p.m.

Submitted by



Katie Young
District Secretary

**NOTICE OF ADJOURNMENT AND CONTINUATION OF MEETING
NORTH MARIN WATER DISTRICT
BOARD OF DIRECTORS**

of Tuesday, January 31, 2017, 7:00 p.m.
Adjourned and Continued to
Wednesday, February 8, 2017 – 7:00 p.m.
at the following location:
District Headquarters
999 Rush Creek Place
Novato, California

CALL TO ORDER

President Petterle called the special meeting of the Board of Directors of North Marin Water District to order at 7:00 p.m. at the District headquarters and the agenda was accepted as presented. Present were Directors Jack Baker, Rick Fraites, Steve Petterle and John Schoonover. Also, present were General Manager Chris DeGabriele, District Secretary Katie Young, Assistant General Manager Drew McIntyre, and Auditor-Controller David L. Bentley.

In addition to the candidates being interviewed for the vacant Board of Director position, Samantha Kimmey of the Point Reyes Light, Novato resident Debbie Butler, and District employees

Jeff Corda (Distribution & Treatment Plant Operator), Stacie Goodpaster (Senior Chemist), and Rosalia Solar (Receptionist), were in the audience.

OPEN TIME

President Petterle asked if anyone in the audience or staff wished to bring up an item not on the agenda and there was no response.

BOARD VACANCY CANDIDATE INTERVIEWS AND APPOINTMENT

President Petterle explained that the three candidates would each be presented the same interview question asked by one of the Board members. He stated that for each series of questions a different candidate would answer the question first. He drew Gary Butler's name out of a hat to determine that he answer the question first then followed by the other candidates from right to left. He explained that for subsequent questions Mr. Joly and then Ms. Kutter would respond to a new question first and the rotating sequence would continue until all questions were answered by all candidates.

Following the interviews of the three applicants, the Board members individually indicated their first, second and third choices on a written ballot with a score of 1 through 3 respectively. The General Manager tallied the scores and noted the results on the blackboard. They were: First - Michael Joly, Second - Rhonda Kutter, and Third - Gary Butler.

On motion of Director Schoonover, seconded by Director Baker, Michael Joly was proposed as a Director to fill the remaining year of the term vacated by Dennis Rodoni for which an election would be held in November 2017 to fill the remaining two years. The motion did not pass by the following vote:

AYES: Directors Schoonover and Baker

NOES: Directors Petterle and Fraites

President Petterle suggested another round of voting with the top two candidates. The second written ballot was then taken with the same tied results.

Director Baker stated that he was not supportive of a coin toss.

Mr. DeGabriele reminded the Board of the alternative option from a coin toss would be for the Board to call for an election.

President Petterle stated that the appointed Director term is only nine months until the November election.

Director Schoonover expressed his dislike of a coin toss but opined that he did not want the Board to have an election nor have the appointment made by the Marin County Board of Supervisors. Director Schoonover then agreed to consider a coin toss.

On motion of Director Fraites, seconded by President Petterle, the Board approved a coin toss between Rhonda Kutter and Michael Joly to determine the appointed Board of Director by the following vote:

AYES: Directors Fraites, Petterle and Schoonover

NOES: Director Baker

Mr. DeGabriele placed the names of Rhonda Kutter and Michael Joly in a hat and Ms. Young drew Michael Joly's name who would call the coin toss.

Mr. Joly called out "heads."

Mr. DeGabriele flipped a twenty five cent coin which landed "heads" up.

On motion of Director Fraites, seconded by Director Schoonover and unanimously approved by the Board, Michael Joly was appointed as a Director of the North Marin Water District to fill the remaining year of the term vacated by Dennis Rodoni:

AYES: Directors Baker, Fraites, Petterle and Schoonover

NOES: None

The Board expressed thanks to the candidates who had participated in the process, noting the District had been fortunate to have a number of excellent candidates apply and the decision by the Board to appoint a new member had not been easy.

SWEARING IN OF APPOINTED BOARD MEMBER

Ms. Young administered the Oath of Office of Mr. Michael Joly.

MISCELLANEOUS

The Board received the following news article: North Marin grills West Marin's sole candidate for seat.

ADJOURNMENT

President Petterle adjourned the meeting at 8:29 p.m.

Submitted by



Katie Young
District Secretary