

**NORTH MARIN WATER DISTRICT**  
**MINUTES OF REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**  
September 3, 2013

**CALL TO ORDER**

Vice President Rodoni called the regular meeting of the Board of Directors of North Marin Water District to order at 7:30 p.m. at the District headquarters and the agenda was accepted as presented. Present were Directors Jack Baker, Stephen Petterle, and John Schoonover. Also present were General Manager Chris DeGabriele, Secretary Katie Young and Auditor-Controller David Bentley and Chief Engineer Drew McIntyre. President Fraites was absent.

Novato Residents, Ed Grundstrom and Alexis Petterle, District employees Pablo Ramudo (Water Quality Supervisor), Robert Clark (Operations/Maintenance Superintendent) and Doug Moore (Construction/Maintenance Superintendent) were in the audience.

**MINUTES**

On motion of Director Baker, seconded by Director Petterle and unanimously carried by those present on the Board, the Board approved the minutes from the previous meeting as presented by the following vote:

AYES: Director Baker, Petterle, Rodoni and Schoonover

NOES: None

ABSTAIN: None

ABSENT: President Fraites

**GENERAL MANAGER'S REPORT**

**General Manager Vacation**

Mr. DeGabriele advised the Board that he would be out of the office and out of state from September 12<sup>th</sup> to the 16<sup>th</sup> and that Drew McIntyre will be acting General Manager during that time.

**OPEN TIME**

Vice President Rodoni asked if anyone in the audience wished to bring up an item not on the agenda and there was no response.

**STAFF / DIRECTORS' REPORTS**

Vice President Rodoni asked if staff or Directors wished to bring up an item not on the agenda and there was no response.

**ACTION CALENDAR**

**CONTRACT FOR ENGINEERING SERVICES FY13-14 WHITE AND PRESCOTT**

Drew McIntyre advised the Board that the District would like to enter into an engineering services contract with White & Prescott with a not-to-exceed limit of \$30,000 for miscellaneous engineering services. He noted that White & Prescott, a Novato engineering firm, has assisted the District staff since 1999 to provide miscellaneous services. Mr. McIntyre informed the Board that the additional engineering service by White & Prescott are required for the Novato High School and San Marin High School projects as well as anticipated ongoing work for the Marin Sonoma Narrows and Aqueduct Energy Efficiency Project task orders, making a new contract necessary.

On motion of Director Schoonover, seconded by Director and unanimously carried by those present on the Board, the Board authorized the General Manager to execute a new Consulting Services agreement between NMWD and White and Prescott for miscellaneous engineering services with a not-to-exceed limit of \$30,000 by the following vote:

AYES: Director Baker, Petterle, Rodoni and Schoonover

NOES: None

ABSTAIN: None

ABSENT: President Fraites

**INFORMATION ITEMS**

**FOURTH QUARTER FY 12/13 – WATER QUALITY REPORT W/ QUARTERLY BACTERIOLOGICAL MONITORING REPORT**

Pablo Ramudo, Water Quality Supervisor, provided the Board with the Fourth Quarter FY 12/13 Water Quality Report. He indicated that the water served to both Novato and Pt. Reyes met all federal and state primary and secondary drinking water quality standards. He informed the Board that in the Novato system, out of the 241 routine samples collected for compliance with the Total Coliform Rule, there were no coliform positive samples this quarter and the disinfection by products were moderate for the quarter and within standards.

Mr. Ramudo informed the Board that the raw water in Pt. Reyes was good throughout the quarter and the water quality parameters affected by salt water intrusion were fairly low and near their historical baseline levels. He advised the Board that the newly constructed Pt. Reyes Well #4 was first used as a source of water on June 6<sup>th</sup> after the Department of Public Health approved its use as a potable source of water. Mr. Ramudo advised the Board that the Deer Island Recycled

Water Facility was operated for several days in April to provide recycled water to the North area of Novato while Novato Sanitary District was temporarily unable to produce water.

Mr. Ramudo apprised the Board of the recent taste and odor challenges in treating the Stafford Lake water. He stated that the use of the regenerated carbon was causing color problems as well as passing through odors. He informed the Board that staff quickly shut down the Stafford Treatment Plant to correct the issues. Mr. DeGabriele added that the taste was very prevalent and there were several customer complaints but that staff is waiting for the algae in the lake to subside before continuing with water treatment from the Stafford Lake.

Mr. Ramudo advised the Board of the new hexavalent chromium standard which is currently under review by the State.

Mr. Ramudo informed the Board of the recent salinity notice published in the Pt. Reyes Light. He noted that the salinity was just above the notification level of 50mg/L. Director Rodoni asked if staff was surprised by that. Mr. Ramudo replied that staff saw the trend coming and that the chlorine levels had gone up and sodium has not.

### **BOARD REVIEW OF DISTRICT POLICIES #13 – BOARD OF DIRECTORS COMPENSATION AND PROCEDURE**

Mr. DeGabriele stated that the proposed current draft revision of the District Policy #13 – Directors Compensation and Procedure, would increase Director Compensation to \$200 per each days service and annually escalate the amount based on the change in the San Francisco Bay Area CPI but no greater than 5% per year per California Water Code limitation. He reminded the Board that the last increase received was in 1982. Mr. DeGabriele asked the Board for direction on the next steps they would like to take. He noted that if the Board would like to revise the policy a public hearing would need to be scheduled and then a notice would be placed in the Marin Independent Journal for two consecutive weeks prior to the public hearing. He informed the Board that once the public hearing is held and an ordinance is adopted, it would be 60 days before the proposed revision becomes effective.

Director Rodoni stated that the Board has been discussing this policy off and on for several years and believes it is time to move forward and that the Board should come back at a future meeting with proposals.

Ed Grundstrom, Novato resident, opined that a 100% increase is excessive and if the District continues to do 5% every year there would be a potential of being five times the amount. He believes that there should be some increased compensation but not that high. Mr. Grundstrom also

stated that he would like to have more information be published about the fluoridation of the water system.

Director Rodoni stated that it would be a couple of years before decisions would be made regarding fluoridation and that Sonoma County Water Agency is dealing with the majority of the decisions.

Director Schoonover agreed that the Board should come back with comments about proposals. Director Rodoni suggested that comments be directed to the General Manager and brought back at the October 1<sup>st</sup> meeting.

Director Petterle asked if an ordinance is required.

Mr. DeGabriele indicated an ordinance is required and stated that once a public hearing is set and held and the Board adopts the ordinance it does not come into effective for 60 days, giving the voters an opportunity to protest. He noted that Marin Municipal Water District just raised the Directors Compensation to \$174 per each days service.

#### **NBWRA UPDATE**

Drew McIntyre provided a summary of the North Bay Water Reuse Authority meeting held on August 19<sup>th</sup>. He stated that Marin County has now become an Associate Member of the NBWRA.

Mr. McIntyre informed the Board that he provided the workshop #4 presentation for the Phase 2 developments including City of Petaluma and Marin Municipals plans for recycled water. He stated that the District is not a participant in the Phase 2 plan and that the District continues to stay focused on finishing the three Novato Recycled Water projects with the Central area remaining. He noted that the Central area should start in another two years and once that area is completed the District will have met the Urban Water Management Plan goals for Recycled Water.

Director Baker asked if the Central Area included Marin County Club. Mr. McIntyre stated no, that the Central Area would extend from the Davidson plant including Vintage Oaks, Scottsdale Pond, Novato High School and Hill Road. He stated that Marin County Club would be an extension that has not been identified as the Central Area currently. Mr. McIntyre stated that the club does not use a lot of water from the District but from wells and the creek. Director Baker stated that wells have not been fruitful. Mr. McIntyre stated that with little rainfall this spring it has been a hardship on those with wells. He stated that the District has stated that a Recycled Water study could be developed again as long as the county club is willing to pay for it. He stated that some of the recycled water regulations state that there can be no incidental run off which would be a challenge at the country club.

Mr. DeGabriele stated that last Friday he attended the Opening Ceremony for the Napa Salt Marsh Recycled Water Pipeline and it was well attended with a lot of speakers. He stated that it was a great environmental restoration project which also delivers recycled water to vineyards.

**NBWA – SEPTEMBER 6, 2013**

Mr. DeGabriele informed the Board that the North Bay Watershed Association meeting will be held on Friday, September 6<sup>th</sup> and Director Baker will be attending for President Fraites.

**MISCELLANEOUS**

The Board received the following miscellaneous information: Disbursements, Press Release, Salinity Notice, Marin County Fish & Wildlife Commission Barbecue. The Board also received the following news articles: Region 1 Promotes Local “Take It From The Tap” Programs, Lieb Brothers, and New Interim Public Works Director Announced.

Director Rodoni stated that on Friday night a vehicle drove through a power pole into the Olema pump house and that District staff did a wonderful job fixing it. Mr. DeGabriele stated that Director Rodoni and his wife helped put out the fire caused by the accident and commended him on a job well done.

Mr. DeGabriele reminded the Board that the Russian River facilities tour will be coming up in mid-September.

**ADJOURNMENT**

Vice President Rodoni adjourned the meeting at 8:15 p.m.

Submitted by



Katie Young  
District Secretary