

**NORTH MARIN WATER DISTRICT
MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
September 4, 2007**

CALL TO ORDER

President Petterle called the regular meeting of the Board of Directors of North Marin Water District to order at 7:30 p.m. at the District headquarters and the agenda was accepted as presented. Present were Directors Jack Baker, Rick Frites, Dennis Rodoni and John Schoonover (7:34). Also present were General Manager Chris DeGabriele, Secretary Renee Roberts and Auditor-Controller David Bentley. Chief Engineer Drew McIntyre was absent.

Novato resident Tilden Hansen, and District employees Robert Clark (Facilities Maintenance Superintendent), Mike McMaster (Operations Superintendent), and Doug Moore (Construction Superintendent) were in the audience.

MINUTES

On motion of Director Baker, seconded by Director Frites and carried by the following vote, the Board approved the minutes from the previous meeting as amended:

AYES: Directors Baker, Frites, Petterle, Schoonover

NOES: None

ABSTAIN: Director Rodoni

ABSENT: None

GENERAL MANAGER'S REPORT

Labor Day at the Lake

Mr. DeGabriele reported that the Labor Day at the Lake event was well attended even though there were no fireworks this year. He said that there were mixed reviews on the laser show and that he will report on the assessment of the event by the City after the event re-cap meeting.

Out of Town Travel

Mr. DeGabriele advised the Board that Chief Engineer Drew McIntyre is attending an Asset Management Conference in Arizona and will be back at the next meeting.

Main Break

Mr. DeGabriele advised the Board of a main break on early Thursday morning on Wilson Avenue and Maestro Road and that an estimated 500,000 gallons of water were lost. He said that 35 customers who experienced low pressure or no water were issued a Precautionary Water Quality Alert. Mr. DeGabriele noted that Peter Castellucci, the District's recent recipient of the

Employer Housing Assistance loan, was on call and responded to the emergency. He said that a full report of the incident will be presented at the next meeting.

ACWA Region 1 Meeting

Mr. DeGabriele reported that he attended the ACWA Region 1 meeting at the Sonoma Valley Sanitary District and toured their solar power project. He further reported that he met the new ACWA Executive Director, Tim Quinn, who provided the group with an update on US District Judge Oliver Wanger's decision that less water be pumped from the Sacramento-San Joaquin Delta to protect the threatened Delta smelt and that this will have a big effect on water supply to southern California.

OPEN TIME

President Petterle asked if anyone in the audience or staff wished to bring up an item not on the agenda and the following item was presented:

Novato resident Tilden Hansen suggested that restaurants offer water by request only as a way to conserve water.

CONSENT CALENDAR

On the motion of Director Schoonover, seconded by Director Baker and unanimously carried the following items were approved on the Consent Calendar:

HENNESSY BARN FIRE SERVICE

The Hennessy Barn Fire Service project consists of installing a 4-inch fire service for a new 1930 square foot barn as part of the Hennessy residence remodel. The Novato Fire Protection District has required that the new barn be fire sprinkled with a dedicated fire service. New Zone 2 water facilities include 50 feet of 4-inch PVC main, 5 feet of 4-inch steel main and a 4-inch fire service with 5/8-inch bypass. There is no additional water demand for this project.

The Board approved Resolution 07-28 entitled, "Authorization of Execution of Water Service Facilities Construction Agreement with Neil and Kathy Hennessy."

HAMILTON LANDING – HANGARS 7 & 9

The Hamilton Landing Hangars 7 and 9 project proposes development of commercial space for said hangars each with an area of 64,000 square feet. Installation of water facilities for Hangars 7 and 9 were included in a previous job, and the Novato Fire Protection District now requires installation of two new commercial fire hydrants as part of the current Hangars 7 and 9 project. New on-tract water facilities include 980 feet of PVC pipe and 20 feet of steel pipe and two steamer hydrants.

The Board approved Resolution 07-29 entitled, "Authorization of Execution of Water Service Facilities Construction Agreement with BPG Hamilton, LLC."

SEARCH & RESCUE, BLDG #816 – TEMPORARY 1" SERVICE

The City of Novato is allowing temporary occupancy of the old Hamilton Air Base auto shop Building 816 for the Marin County Sheriff Department's Search and Rescue Operations and is requesting a temporary water service to provide water to the building. The 10,000 square foot building will house emergency response equipment and vehicles and will require minimal domestic plumbing. The cost of the installation of a temporary 3/4-inch lateral and 5/8-inch meter at the end of a 12-inch main located along State Access Road will be provided by the City of Novato. Temporary water service is proposed for three years but will not be activated until expiration of the District's Water Conservation Ordinance No. 19 (October 28, 2007).

The Board approved Resolution 07-30 entitled, "Authorization of Execution of Temporary Water Service Facilities Construction Agreement with City of Novato."

SOLE-SOURCE PURCHASE OF HIGH EFFICIENCY TOILETS

The second phase of the High Efficiency Toilet distribution program is scheduled for September 15, 2007 and staff is requesting the purchase of 400 Caroma Royale 305 Dual Flush HETs from Sustainable Solutions International Partners, the sole distributor for Caroma toilets in the United States, at a cost of \$144.50 per complete toilet (tank, bowl, seat, wax ring and bolts). While the District is not compelled by statute to competitively bid District purchases, it does have an adopted purchasing policy that encourages full and open competition on purchases. However, the District's purchasing policy enables sole-source procurement if the item to be purchased is available from only one supplier.

DISBURSEMENTS

The Board approved and authorized for payment payroll and accounts payable vouchers totaling \$447,382.45.

ACTION CALENDAR

GENERAL MANAGER'S COMPENSATION (REVISED RESOLUTION 95-12)

President Petterle stated that the General Manager's performance was reviewed at a closed session and that it was the consensus of the Board that Mr. DeGabriele's performance as General Manager has been excellent and that a salary adjustment is appropriate.

On motion of Director Schoonover and seconded by Director Fraites, the Board unanimously authorized Revised Resolution 95-12, Conditions of Employment – General Manager.

LETTER OF SUPPORT SB 840 SINGLE PAYER UNIVERSAL HEALTHCARE BILL

Mr. DeGabriele stated that last year the Board approved a letter of support for the California Health Insurance Reliability Act, authored by Senator Sheila Kuehl, which was passed by the legislature, but vetoed by the governor. Senator Kuehl has re-introduced the universal healthcare bill (Senate Bill 840) in the legislature and has solicited the support of the District.

On motion of Director Rodoni and seconded by Director Fraites, the Board unanimously authorized staff to mail the letter of support for Senate Bill 840 to Senator Carole Midgen and Assemblymember Jared Huffman.

INFORMATION ITEMS

INTEGRATED COASTAL WATER MANAGEMENT PLAN REVIEW

Mr. McMaster reported that he has been participating in the technical advisory subcommittee of the Tomales Bay Watershed Association in drafting the Integrated Coastal Watershed Management Plan (ICWMP) for the purpose of securing grant funding and that the plan is now available for public review. He conducted a PowerPoint presentation on the highlights of the plan and provided a list of participants that included NMWD, Inverness Public Utilities District, Bolinas Public Utilities District and Marin Municipal Water District.

Mr. McMaster listed the various project categories which included Water Supply/Reliability and Tomales Bay Water Quality Improvement and that the subcommittee ranked projects for submission to the state for potential grant funding. He reported that the District was the first to submit two prime projects: the Gallagher Well and Pipeline project and the Point Reyes Treatment Plant Improvement project and that the Gallagher Well project scored 7th out of 69 projects submitted; and the Point Reyes Treatment Plant project ranked 32nd. He stated that the third NMWD project, the San Andreas Fault Pipeline Crossing, ranked 62nd. Mr. McMaster stated that it is hoped that the ICWMP will result in grant funding from the state to ultimately complete these projects. Mr. McMaster concluded by saying that the full text of the plan is available for review upon request and that the plan will be brought back to the Board at the next meeting for approval.

The Board asked questions of Mr. McMaster and thanked him for his report.

DEMONSTRATION – NMWD TOP 10 WATER CONSERVATION TIPS VIDEO

Mr. DeGabriele presented a video starring Ryan Grisso that was produced by Novato Public Access Television on the District's Top 10 Water Conservation Tips that is being aired on the local public access channel. Comments from the Board were very positive.

REPORT ON RECYCLED WATER SUBCOMMITTEE MEETING WITH NSD AND LGVSD

Mr. DeGabriele recapped the Recycled Water Subcommittee meeting held on Friday, August 31st. He reported that representatives from NMWD, Novato Sanitary District and Las Gallinas Valley Sanitary District (LGVSD) attended for the purpose of exploring a cooperative arrangement between NMWD and LGVSD for a recycled water project in the Hamilton area. He reminded the Board that the Recycled Water Implementation Plan includes three main projects: north Novato area (Stone Tree Golf Course, Fireman's Fund, Valley Memorial Cemetery); central Novato project expanding the north project down the freeway right-of-way; and the south project which includes the Hamilton Field area, Spanish Housing and Coast Guard Housing, and that the plan identified that it is more cost effective to serve the Hamilton area with recycled water from LGVSD. Mr. DeGabriele stated that over the past year, the District has been helping fund Novato Sanitary District's participation in the North Bay Water Reuse Authority. He further stated that the south Novato project has been allocated to LGVSD and that it is appropriate to consider cost sharing with LGVSD. He reported that he advised NBWRA that the District should not be obligated to pay more than the District's commitment to Novato Sanitary District and that NBWRA advised that it does not need additional funding at this time. Mr. DeGabriele said that there was consensus of the group that the managers of NMWD and LGVSD begin exploring a cooperative arrangement and that he will bring this item back to the Board with a recommendation at the appropriate time.

NORTH BAY WATERSHED ASSOCIATION MEETING – SEPTEMBER 7, 2007

Mr. DeGabriele presented the agenda for the upcoming North Bay Watershed Association meeting. Director Fraites stated that he will be unable to attend and President Petterle asked if another director would be available to attend. Director Baker stated that he will attend.

MISCELLANEOUS

Pool Cover Demonstration

Mr. Hansen described his difficulty in raising the pool cover during his demonstration in the deep end of the pool at the home of David Bentley. He stated he was wearing street clothes and could not raise the cover sufficiently to catch a breath before swimming to the edge. He reported that Mr. DeGabriele, who was wearing swim trunks during his attempt, was able to raise the cover and could breathe and talk before swimming to the edge of the pool. Mr. Hansen opined that wearing clothes made a difference because of the weight of wet clothing.

President Petterle asked the Board if they wanted to pursue this matter any further. Director Rodoni stated that the ordinance terminates in October and that there is not enough time to change the Emergency Water Conservation Ordinance this year. He thanked Mr. Hansen for his interest

and stated that if the District is faced with another water shortage, the Board will take a harder look at this issue. Director Fraites said that there has been no warning or ruling from the any government agency or safety organization on this subject. President Petterle said that the Board will not pursue the issue at this time and asked Mr. Hansen to keep the Board informed should he get more information.

The Board received the following miscellaneous information: Governor's Water Forum, Review of Scheduled Agenda Items, National Park Service Public Hearing Notice – Consistency Determination, SCWA Described as Largest Water Agency User of Solar Power in Northern California, Badger Meter Cost Increase. The Board also received the following news articles: Water District Helps Employees Buy Homes (8/29).

ADJOURNMENT

President Petterle adjourned the meeting at 8:12 p.m.

Submitted by

Renee Roberts
District Secretary