

NORTH MARIN WATER DISTRICT
MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
November 3, 2015

CALL TO ORDER

President Baker called the regular meeting of the Board of Directors of North Marin Water District to order at 7:00 p.m. at the District headquarters and the agenda was accepted as amended. Present were Directors Jack Baker, Rick Fraites, Stephen Petterle, Dennis Rodoni and John Schoonover. Also present were General Manager Chris DeGabriele, District Secretary Katie Young, Auditor-Controller David Bentley and Chief Engineer Drew McIntyre.

Novato Residents Alexis Petterle, Dinah Sims and Mike Jolly, District employees Robert Clark (Operations/Maintenance Superintendent) and Tony Arendell (Construction/Maintenance Superintendent) were in the audience.

MINUTES

On motion of Director Schoonover, seconded by Director Petterle the Board approved the minutes from the previous meeting as presented by the following vote:

AYES: Directors Baker, Fraites, Petterle, Rodoni, and Schoonover

NOES: None

GENERAL MANAGER'S REPORT

Agenda Item #6

Mr. DeGabriele advised the Board that agenda item #6 was incorrectly labeled as an action item and is to be considered for information only.

Michael Frank's Farewell

Mr. DeGabriele informed the Board that he will attend Novato City Manager Michael Frank's farewell this Thursday.

City of Novato General Plan Update Workshop

Mr. DeGabriele stated that he plans to attend the Novato City Council General Plan Update workshop next Tuesday. He advised the Board that the City's Community Development Director has been in contact with him about the District's request to rezone the Rosalia properties and San Marin Tank site properties. He noted that he is pretty confident that the Rosalia properties will be rezoned as requested but not certain yet about the San Marin Tank site.

OPEN TIME

President Baker asked if anyone in the audience wished to bring up an item not on the agenda and there was no response.

STAFF / DIRECTORS' REPORTS

President Baker asked if staff or Directors wished to bring up an item not on the agenda and the following item was discussed:

Robert Clark informed the Board that with the small rainstorm that occurred the past couple of days, staff was able to inspect the Aqueduct Energy Efficiency Project's storm water pollution prevention implementation program. He advised the Board that staff made sure the project was meeting the best management practices for storm water control and ensured that the storm did not cause any erosion.

ACTION CALENDAR

MILLER PACIFIC ENGINEERING GROUP – CONSULTING SERVICES AGREEMENT

The Board approved entering into a renewed Consulting Services Agreement with Miller Pacific Engineering Group. Miller Pacific is a Novato firm that has provided geotechnical and soil testing services for the District for many years. One of the first task orders to be funded through this agreement will be for the Recycled Water Central Service Area Expansion and Norman Tank foundation design.

On motion of Director Petterle, seconded by Director Fraites, the Board authorized the General Manager to execute a new General Engineering Services agreement for Consulting Geotechnical Services between NMWD and Miller Pacific Engineering Group with a not-to-exceed limit of \$60,000 by the following vote;

AYES: Directors Baker, Fraites, Petterle, Rodoni, and Schoonover

NOES: None

INFORMATION ITEMS

UPDATE LAFCO APPLICATION TO NORMALIZE IRREGULAR WATER SERVICE TO YEE AND FONTES

Mr. McNytre provided an update on the LAFCO application to normalize the irregular water service in the South Petaluma Blvd. area to Yee and Fontes. He stated that Yee and Fontes have historically received water service to their properties originally from an adjacent dairy which is now owned by Dutra and intended to be developed into the Haystack Landing Asphalt and Recycling Facility. He noted that Yee and Fontes have both paid connection fees for regularizing the service

and acquired necessary private water line easements. Mr. McIntyre advised the Board that LAFCO approval is required before the outside water service agreements can be executed and the new meters can be set. He stated that it's expected that LAFCO will approve the outside service at their upcoming meeting on November 12th.

WATER CONSERVATION QUARTERLY UPDATE (JULY – SEPTEMBER 2015)

Mr. McIntyre reviewed the Quarterly Water Conservation update which indicates that the Cash for Grass Program continues to increase in participation at a record pace. He advised the Board that Regulation 15 and Regulation 17 will be revised to incorporate the recent state regulations for modified water efficient landscape.

FY15-16 QUARTERLY PROGRESS REPORT – ENGINEERING DEPARTMENT

Mr. McIntyre provided the Board with the Quarterly Engineering Department Progress and focused on the recently completed South Novato Blvd Pipe Bursting Project from Rowland to Sunset Parkway.

Mr. McIntyre provided the Board with a PowerPoint presentation regarding the 12" Cast Iron Pipe Replacement on South Novato Blvd with slides and information on pipe bursting.

Novato Resident Dinah Sims stated that she found the presentation informative and enjoyable and Novato Resident Mike Jolly asked how long the pipes generally lasted. Mr. McIntyre stated the average pipe is 80 years.

ADMINISTRATIVE CIVIL LIABILITY COMPLAINT R2-2014-1024 SUPPLEMENTAL ENVIRONMENTAL PROJECT ON VINEYARD CREEK WITHDRAWAL

Mr. Clark advised the Board that the Supplemental Environmental Project proposed along Vineyard Creek resulting from the Wild Horse Tank Overflow in spring of 2014 has been withdrawn. He stated that the District worked with Marin County Flood Control and Students and Teachers Restoring a Watershed (STRAW) to come up with the project. Mr. Clark advised the Board that Marin County Flood Control was to remove invasive blackberries in the area and STRAW was going to plant replacement native landscape along the creek bank. He noted that the District's component would be to pay for the work and provide irrigation to the new plantings. Mr. Clark informed the Board that neighboring property owners objected to removing the blackberries without expensive replanting to provide a visual barrier between their property and Vineyard Road. He stated that after much discussion it was determined that there was not going to be an opportunity to establish this visual barrier with the amount of money proposed for the work, therefore the District is withdrawing the project and will pay the remaining \$14,000 Administrative Civil Liability fine resulting from the Wild Horse Tank overflow to the Regional Water Quality Control Board.

NBWRA MEETING UPDATE – OCTOBER 26, 2015

Mr. DeGabriele provided the Board with a report on the North Bay Water Reuse Authority (NBWRA) meeting held October 26th. He stated that of most interest is that NBWRA Phase 1 construction grant funds are being reallocated since Sonoma County Valley Sanitation District cannot use their full amount. He noted that the District will receive an additional \$1.3M to help pay for the Novato Central Service Area Recycled Water Project Expansion.

Mr. DeGabriele advised the Board that the NBWRA state legislative consultant spoke about the efforts to place another water bond on the November 2016 ballot. He informed the Board that the latest information of the specific bond measure items is included in the miscellaneous section of the agenda packet.

Mr. DeGabriele informed the Board that there was a lot of discussion on Phase 2. He stated that there are some struggles to figure out what projects to include and which ones get funded.

WAC/TAC MEETING – NOVEMBER 2, 2015

Mr. DeGabriele provided the Board with a summary of the Water Advisory/Technical Advisory Committee Meeting. He stated that the Russian River minimum stream flows are back to normal because the Temporary Urgency Change Order (TUCO) expired and that it is likely the Agency will file another petition for a TUCO in December but they are waiting to evaluate rainfall and inflows from Lake Pillsbury. He noted that the Potter Valley Project flows will be reduced significantly this winter due to penstock repair performed by PG&E.

Mr. DeGabriele advised the Board that the water production is on track for all contractors and cumulative water production for the Sonoma Marin Saving Water Partnership (SMSWP) is down 25% since June 2015 compared to the benchmark. He stated that the SMSWP won the EPA WaterSense award for the 3rd year in a row.

Mr. DeGabriele informed the Board that it is likely the State Board will continue emergency water conservation regulations beyond February 2016, and water contractors would like the State Board to consider regional compliance for emergency water conservation regulations.

Mr. DeGabriele stated that Director Rodoni identified the slate of new leadership for WAC and there was a presentation on a Russian River Safe Medicine Ordinance for Sonoma County. Finally, Mr. DeGabriele informed the Board that there was good presentation on Lake Mendocino's water supply reliability report and a fact sheet is included in the agenda packet.

NBWA MEETING – NOVEMBER 6, 2015

President Baker stated that he will attend the North Bay Water Association Meeting on November 6, 2015.

MISCELLANEOUS

The Board received the following miscellaneous information: Disbursements, The Water Supply Reliability and Drought Protection Act of 2016 - \$4.895B and North Marin WD Dedicates the Aqueduct Energy Efficiency Project.

The Board received the following news article: Marin names interim parks chief

The Board also received the following miscellaneous items at the meeting: WAC/TAC Meeting Summary – November 2, 2015 and SMART Construction News Advisory.

ADJOURNMENT

President Baker adjourned the meeting at 7:51 p.m.

Submitted by

A handwritten signature in black ink, appearing to read 'Katie Young', written in a cursive style.

Katie Young
District Secretary