

**NORTH MARIN WATER DISTRICT
MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
April 3, 2018**

CALL TO ORDER

President Fraites called the regular meeting of the Board of Directors of North Marin Water District to order at 6:01 p.m. at the District Headquarters and the agenda was accepted as presented. Present were Directors Jack Baker, Rick Fraites, Michael Joly and James Grossi. Director Stephen Petterle was absent. Also present were General Manager Drew McIntyre, District Secretary Terrie Kehoe, Auditor-Controller David Bentley and Chief Engineer Rocky Vogler.

District employees, Robert Clark (Maintenance/Operations Superintendent), Tony Arendell (Construction/Maintenance Superintendent), and Julie Blue were also in attendance.

MINUTES

On motion of Director Baker, seconded by Director Joly the Board approved the minutes from the March 20, 2018 meeting as presented by the following vote:

AYES: Director Baker, Fraites, Grossi and Joly

NOES: None

ABSENT: Director Petterle

ABSTAIN: None

GENERAL MANAGER'S REPORT

During the General Manager's report, Mr. McIntyre responded to Director Joly's comment at the last meeting in reference to celebrating the Districts 70th anniversary. In recognition, the District will be promoting the anniversary as part of our ongoing public outreach and promotional giveaways. Mr. McIntyre also announced Novato's Clean and Green day on April 21st. District volunteers will be cleaning up the Redwood Blvd. median that the District has adopted.

OPEN TIME

During open time Ms. Kehoe announced that we will be having a retirement celebration for Kerry Lemos and David Bentley on April 20th at 2:30 p.m. at the District office.

STAFF/DIRECTORS REPORTS

During the Staff/Director's Report Mr. Arendell and Mr. Clark talked about the current flushing program. Mr. Clark also discussed how the recent and upcoming rainfall will aid in an earlier than expected start up at Stafford Treatment Plant.

CONSENT CALENDAR

Director Fraites stated that he will abstain from Consent Item #5 and Action Item #7 and will be temporarily leaving the Board room when these items are discussed.

ITEM #5: FURNISHING AND DELIVERY OF STEEL PIPE OR RIDGE ROAD PIPELINE REPLACEMENT

On the motion of Director Joly, and seconded by Director Grossi the Board approved the furnishing and delivery of steel pipe for the Ridge Road Pipeline Replacement Project in the amount of \$67,320 by the following vote:

AYES: Director Baker, Grossi, and Joly

NOES: None

ABSENT: Director Petterle

ABSTAIN: Director Fraites

ITEM #6: MULTI AGENCY LETTER SUPPORTING CHANGES TO THE MARIN LOCAL COASTAL PROGRAM AMENDMENT

On the motion of Director Baker, and seconded by Director Joly the Board approved a multi-agency letter supporting a streamlined permitting process for coastal water agencies as part of changes to the Marin Local Coastal Program by the following vote:

AYES: Director Baker, Fraites, Grossi, and Joly

NOES: None

ABSENT: Director Petterle

ABSTAIN: None

ACTION CALENDAR

RIDGE ROAD PIPELINE REPLACEMENT PROJECT-AWARD CONSTRUCTION CONTRACT TO W.R. FORDE ASSOCIATES, INC.

Mr. Vogler summarized the history of the project to date and stated that the existing 6 inch pipeline in Ridge Road has reached the end of its useful life and 1,400 feet of pipeline will be replaced with 8 inch welded steel pipe. Two bids were received for the project with the lowest responsive bid provided by W.R. Forde, Inc.

On the motion of Director Baker, and seconded by Director Grossi the Board approved the Ridge Road Pipeline Replacement Project Award Construction Contract to WR Forde Associates, Inc. in the amount of \$464,500 by the following vote:

AYES: Director Baker, Grossi, and Joly

NOES: None

ABSENT: Director Petterle

ABSTAIN: Director Fraites

RETIREE MEDICAL LIABILITY UPDATED ACTUARIAL VALUATION

Mr. Bentley provided a summary on the updated actuarial valuation of its retiree health care liability prepared in accordance with GASB Standard 75. The actuarial report addresses the requirement for the District to value and disclose its retiree health care liability in its financial statement and to update the calculation every two years. He stated that due the District's Retiree Medical Reserve Fund grew by \$488,114 due primarily to lower health care premium hikes than what had been projected. With this good news the District's cash reserve designated to fund this obligation now stands at 119% and it is recommended the District consider moving a portion of the \$4 million reserve into an irrevocable trust.

On the motion of Director Baker, and seconded by Director Grossi the Board approved to accept the Updated Retiree Medical Liability Actuarial Report by the following vote:

AYES: Director Baker, Fraites, Grossi, and Joly

NOES: None

ABSENT: Director Petterle

ABSTAIN: None

On the motion of Director Baker, and seconded by Director Grossi the Board approved to direct staff to investigate establishing an irrevocable trust account to fund the District's retiree medical cost obligations by the following vote:

AYES: Director Baker, Fraites, Grossi, and Joly

NOES: None

ABSENT: Director Petterle

ABSTAIN: None

INFORMATION ITEMS

TECHNICAL ADVISORY MEETING – March 5, 2018

Mr. McIntyre discussed the \$8.9 Billion November Water Bond Initiative, the FY19 SCWA Water Transmission System Budget and the Sonoma-Marín Saving Water Partnership First Amended Memorandum of Understanding.

HYDRANT DAMAGE HISTORY

Mr. Bentley reported on the Hydrant Damage History which resulted in an average annual unreimbursed expense of \$1,756, with a 91% recovery rate of the repair cost primarily through claims against the driver's insurance. Hit and run accidents or uninsured drives account for the uncollected costs.

NORTHBAY WATER WORKSHOP #3- March 26, 2018

Mr. McIntyre discussed the NorthBay Water Workshop which was attended by Director Baker, Mr. McIntyre and Mr. Vogler. The workshop focused on several topics, including: building the organization, regional initiatives, State and Federal Policy and preliminary task for the North Bay Drought Contingency Plan. At the end of the five workshops it will be decided if there is enough interest to continue with the NorthBay Water.

MISCELLANEOUS

The Board received the following miscellaneous items: Disbursements-Dated March 22 and March 29, 2018, Final copy of WaterSense support letter, Salinity Notice, Point Reyes Light- March 22, 2018, 2018 Strategic (Long-Range) Plan Development –Status Update, and Disposal of Surplus Equipment.

The Board also received the following news articles: ASCE 2017 Drinking Water Infrastructure Report Card, ACWA News-New Polling Shows 73% of Californians Oppose a Drinking Water Tax, City: Fountaingrove water system needs \$43 million replacement due to contamination after Sonoma County fires, Glen Ghilotti Obituary, and City Finances 'pretty solid'.

CLOSED SESSION

President Fraites adjourned the Board into closed session at 7:04 p.m. in accordance with Government code Section 54956.8 regarding price and terms of potential sale of Surplus Water from Lagunitas Creek by Marin Municipal Water District.

OPEN SESSION

Upon returning to regular session at 7:18 p.m., President Fraites stated that during the closed session the Board had discussed the item and direction was given to staff.

ADJOURNMENT

President Fraites adjourned the meeting at 7:20 p.m. in memory of Alexis Petterle as requested by Director Baker.

Submitted by

A handwritten signature in cursive script that reads "Theresa Kehoe".

Theresa Kehoe
District Secretary